



STATE OF MISSOURI
 OFFICE OF ADMINISTRATION
 DIVISION OF PURCHASING AND MATERIALS MANAGEMENT

NOTIFICATION OF STATEWIDE CONTRACT

May 22, 2013

CONTRACT TITLE: COPIER-BASED MULTIFUNCTIONAL EQUIPMENT

CURRENT CONTRACT PERIOD: 07/01/12-06/30/13

BUYER INFORMATION: PAUL LINHARDT
 573-751-4578 phone
 573-526-9818 fax
Paul.Linhardt@oa.mo.gov

RENEWAL INFORMATION	Original Contract Period	Total Renewal Options (Lease & Maintenance/Supplies only)	Potential Final Expiration
		07/13/07 – 06/30/10	3

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
 PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL STATE AGENCIES.
 Local Purchase Authority shall not be used to purchase supplies/services included
 in this contract unless specifically allowed by the contract terms.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	Coop Procurement
C207030001	Order Vendor # 2303344000 K	Order Address: Ricoh USA, Inc.(Attn: Dave Johnson) 1401 Forum Blvd., Ste 202 Columbia, MO 65203 Contact Person: Dave Johnson Phone: 573-447-5322/800-955-1644 Ext. 5322 Fax: 573-446-4777 E-mail: David.D.Johnson@Ricoh-USA.com	NO	NO
C207030002	Vendor # 3308653050 0	Order Address: Toshiba America Business Solutions, Inc. 2 Musick Irvine, CA Contact Person: Bill Doores Midwest National Sales Manager Email: bill.doores@tabs.toshiba.com	YES	YES

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	Coop Procurement
		Phone: 816-804-2670. Faxes - to corporate - 949-462-2557 See list of dealers located on page 10 herein.		
C207030003	Vendor # 1604680200 T	Order Address: Xerox Corporation 520 Maryville Centre Dr., Suite 410 St. Louis, MO 63141 Contact Person: Damon Wallace Phone: 314-542-8434 Fax: 314-542-8456 Email: Damon.Wallace@Xerox.com	NO	YES
C207030004	Vendor # 9528195060 0	Order Address: Kyocera Mita America, Inc. 225 Sand Road Fairfield, NJ 07004-0008 Contact Person: Donald Clary Phone: 610-502-0388 Fax: 610-502-0389 Cell: 610-428-0298 Email: Donald.Clary@kyoceramita.com	YES	YES

STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
07/01/12 – 06/30/13	05/22/13	◆ Revised SAMII Order Information
07/01/12 – 06/30/13	04/19/13	◆ Updated Xerox contact information
07/01/12 – 06/30/13	02/13/13	◆ Updated Ricoh and Xerox contact information
07/01/12 – 06/30/13	11/15/12	◆ Updated Equipment Maintenance Management Program information included in background
07/01/12 – 06/30/13	07/31/12	◆ DPMM buyer information revised
07/01/12 – 06/30/13	07/10/12	◆ Updated the vendor number for Ricoh USA
07/01/12 – 06/30/13	07/03/12	◆ DPMM buyer information updated
07/01/11 – 06/30/12	5/22/12	◆ DPMM buyer information revised
07/01/11 – 06/30/12	04/10/12	◆ C207030001 contractor changed from IKON Office Solutions to Ricoh USA, Inc.
07/01/11-06/30/12	03/26/12	◆ Contracts C207030001 – 003 have been renewed for maintenance and continuing lease payments.
07/01/11-06/30/12	08/02/11	◆ Updated Kyocera Mita's contact person
07/01/11-06/30/12	06/09/11	◆ Contracts C207030001 – 004 have been renewed for maintenance and continuing lease payments.
07/01/10-06/30/11	04/21/11	◆ Updated Kyocera Mita's contact person
07/01/10-06/30/11	03/31/11	◆ Updated Kyocera Mita's contact person
07/01/10-06/30/11	07/01/2010	◆ Contracts C207030001 – 004 have been renewed for maintenance and continuing lease payments.
07/1/07 – 06/30/10	10/28/09	◆ Kyocera KN-5050 and CS-5050 has been replaced with the Kyocera TASKalfa 520i and CS 520i
07/1/07 – 06/30/10	09/08/09	◆ Toshiba e-STUDIO203L has been replaced with the Toshiba e-STUDIO205L ◆ Toshiba e-STUDIO605 has been replaced with the Toshiba e-STUDIO655 ◆ Pricing for the printer board and scanner are now part of the machine's base configuration and no longer optional features for the Toshiba equipment on contract C207030002
07/1/07 – 06/30/10	08/26/09	◆ Revised contact information for contract C207030003
07/1/07 – 06/30/10	06/03/09	◆ Removed Payment Information on page 1 and page 2
07/1/07 – 06/30/10	01/28/09	◆ Updated Section 16
07/1/07 – 06/30/10	12/10/08	◆ Canon iR3030 has been replaced by the Ricoh MP3350 ◆ Canon iR3045 has been replaced by the Ricoh MP5000 ◆ Revised Section 3
07/1/07 – 06/30/10	02/07/08	◆ Toshiba e-STUDIO202L has been replaced by the Toshiba e-STUDIO203L ◆ Toshiba e-STUDIO600 has been replaced by the Toshiba e-STUDIO603
07/1/07 – 06/30/10	10/22/07	◆ Updated contact information for contract C207030002
07/1/07 – 06/30/10	08/28/07	◆ Updated Kyocera Mita's email address
07/1/07 – 06/30/10	08/02/07	◆ Updated vendor numbers on first page
07/1/07 – 06/30/10	07/31/07	◆ Correct outright purchase pricing for Band 5
07/1/07 – 06/30/10	07/30/07	◆ Updated the leased additional accessories for Band 3 and Band 4
07/1/07 – 06/30/10	07/26/07	◆ Initial issuance of new statewide contract.

**CONTRACTS C207030001 – 004 HAVE BEEN
RENEWED FOR MAINTENANCE AND CONTINUING
LEASE PAYMENTS. NEW ACQUISITIONS AND
LEASES MUST BE MADE THROUGH CONTRACT
C210038001.**

GENERAL INFORMATION AND REQUIREMENTS

1. **BACKGROUND:**

This contract provides for the outright purchase and fair market value lease of copier-based multifunctional equipment and accessories through June 30, 2010. The contract provides for the acquisition of copier-based multifunctional equipment via outright purchased or 3-year fair market value lease program. Copier-based multifunctional equipment placements acquired via lease will be renewed based upon the applicable term selected by the ordering agency. Upon expiration of the lease period, the contractor will remove the equipment at the agency's request. The agency will not be responsible for further lease payments should the contractor not remove the equipment. No cancellation, termination or other such fees will be applied after the chosen lease period is exhausted. In the event the agency desires to continue with the lease beyond the commitment period, the agency will submit such request in writing.

This contract also provides agencies the ability to acquire on-site maintenance and supplies for the copier-based multifunctional equipment purchased via the contract through June 30, 2013.

This contract shall not supersede existing contracts for ongoing lease agreements. All copiers that are under a lease program shall continue to be covered by maintenance under existing contracts.

Contract C213007001-Equipment Maintenance Management Program with Specialty Underwriters is an alternative available to agencies for procuring maintenance for copiers. (Contract C213007001 allows an allotment for supplies and does not apply to leases). Please refer to the statewide notice (C213007001) for more information.

The contract includes three (3) one-year renewals for accommodating ongoing 3-year fair market value lease placements and maintenance/supplies agreements.

2. **SAM II ORDER INFORMATION:**

Agencies may use either PGQ or SC for placing orders from this contract. Agencies must process maintenance services order through the contract, but do not have to encumber the funds in advance. The information for purposes of entering into SAMII **must include the following:**

- A. PA (Contract) Number
- B. Vendor Number
- C. PA (Contract) Line Item Number
- D. Custom text including product description (brand, model, serial number, etc..) and all accessories purchased
- E. Quantity
- F. Unit Cost
- G. Responsible Person (Agency Contact) and Phone Number

Agencies must use Line Item 001 for all acquisitions made through this contract regardless of the band chosen.

3. **ORDER PLACEMENT AND ACCEPTANCE:**

The contractor will not substitute any item(s) that has (have) been awarded to the contractor without the prior written approval of the Division of Purchasing and Materials Management.

No supplies, and/or services received by an agency of the state pursuant to a contract shall be deemed accepted until the agency has had reasonable opportunity to inspect said equipment, supplies, and/or services.

All supplies, and/or services which do not comply with the specifications and/or requirements or which are otherwise unacceptable or defective may be rejected. In addition, all supplies, and/or services which are discovered to be defective or which do not conform to any warranty of the contractor upon inspection (or at any

later time if the defects contained were not reasonably ascertainable upon the initial inspection or if equipment other than that covered by the contract has been delivered) may be rejected.

The State of Missouri reserves the right to return any such rejected shipment at the contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received. The contractor shall be responsible for all shipping costs involved in returning non-compliant or non-functional items to the contractor for credit or replacement.

The State of Missouri's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or contractual remedies the state may have.

The State of Missouri assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any unauthorized quantity is subject to the state's rejection and shall be returned at the contractor's expense.

The contractor must supply the user documentation/operating manuals necessary to install, operate and maintain the products provided.

When placing an order with Kyocera Mita to lease a band 5 device the state agency must send the original purchase order in order for the device to be delivered.

4. MAINTENANCE:

Statewide on-site maintenance/service support will be provided.

Service calls made to IKON Office Solutions can be placed to central dispatch at 1-800-955-2009. An agency may speak with a dispatcher directly, or leave a message for your assigned technician. IKON guarantees a four-hour response time.

The contractor's on-site maintenance shall include preventive maintenance calls and all remedial service calls required by the using agencies and found to be necessary by the service representative to maintain the equipment in optimum operating condition.

Each regularly scheduled preventive maintenance call will include a complete inspection, essential cleaning, lubrication, replacement of worn or broken parts, and mechanical adjustments to accommodate for new parts or to compensate for wear. Preventive maintenance will also include replacing the equipment's ozone filters every 50,000 copies.

On-site maintenance will include all labor, mileage, travel time, and all parts including rollers and drums necessary to maintain said equipment in optimum operating condition.

For situations which require an extended repair time (exceeding two business days), the contractor shall provide a loaner of similar make and model at no additional cost for copiers within two (2) days of the determination of situation. Alternatively, the invoice for fair market-value leases or maintenance will be reduced one-thirtieth (1/30th) of the monthly base charge, based on the monthly copy allowance, for each day the copier is not fully operational and fully configured and there is no fully operational comparable loaner at the agency location.

Copy charges arising from either the contractor's service calls, or copies which are unusable due to poor copy quality will not be the responsibility of the state. Agencies are to give unusable copies to the service technician to be given copy credits.

An electronic service log shall be maintained by the contractor for each copier. The contractor shall initiate the service log by recording make, model and installation date. The service technician shall complete entries in the log each time service is requested, listing response time, cause of reasonable downtime, and time for repairs.

Should the cause of the service call be mutually agreed to be an operator error, misuse or abuse, downtime will not be a factor in determining unsatisfactory performance.

On-site maintenance will include all supplies (except paper and staples on units that include a stapler option).

5. MAINTENANCE CANCELLATION:

Outright purchased equipment includes installation, setup and initial training. Maintenance and supply costs (except paper and staples) including overage are as listed in the attached pricing tables. Maintenance agreements may be cancelled with thirty (30) days written notice to the contractor. The agency shall send to the contractor a written notice of cancellation referencing the copier-based multifunctional equipment's model, serial number, location, and contract number.

6. EQUIPMENT UPTIME:

The contractor will maintain equipment purchased through this contract so as to provide for a minimum of 90% operational uptime on a monthly basis and an average of no more than seven (7) service calls per month. Copier-based multifunctional equipment downtime begins at the time a call for maintenance is placed to the contractor and ends when the key operator or designee is satisfied that the copier-based multifunctional equipment has been restored to full working order.

Operational Uptime will be computed as follows:

Actual number of state agency work days in a given month multiplied by nine (9) hours per day = Total # of Work Hours

Total # of Work Hours minus Copier-based multifunctional equipment Downtime = Copier-based multifunctional equipment Use Hours

Number of Copier-based multifunctional equipment Use Hours divided by the Total # of Work Hours x 100 = % Operational Uptime

EXAMPLE:

22 Days x 9 Hours/Day = 198 (Total # Work Hours)

198 - 9.9 (Copier-based multifunctional equipment Downtime) = 188.1 (Copier-based multifunctional equipment Use Hours)

188.1/198 x 100 = 95 % Operational Uptime

If copier-based multifunctional equipment purchased through this contract fails to meet the 90% uptime requirement for two (2) consecutive months, the contractor will be required to replace the copier-based multifunctional equipment with a copier-based multifunctional equipment of the same model with the same features and no more metered copies than the current copier-based multifunctional equipment.

The state will give written notification of all situations of nonperformance and shall require each situation to be rectified in no more than thirty (30) days. In the event the situation is not completely rectified in that time period, the state will reserve the right to cancel any agreements relating to that particular placement, whether for outright purchase or rental. After three such cancellations in a 12-month period, the state will reserve the right to cancel the contract in its entirety.

In the case of cancellation of outright purchase, the contractor will be required to credit the state agency(s) the full purchase price, refund the purchase amount to the State of Missouri.

7. METER CARDS:

In accordance with the contract, contractors will provide each agency with meter cards (or other mutually agreed to method) for each copier-based multifunctional equipment installed. Agencies must complete the cards and mail per instructions provided by the contractor or mutually agree to one of the below options:

IKON: An agency may submit copier-based multifunctional equipment meter readings to IKON via the Internet. To register for this service go to http://online.ikon.com/ik_mr_registration.process?RestartFlow=t and follow the simple set of instructions. Your IKON service technician can supply the agency with the agency's registration number (it is his/her IKON Technician number. After an agency has registered, the agency will be prompted every month by email to submit the meter read and a one touch URL to link to the site.

NOTE: Failure to send meter readings could result in your agency being invoiced at the maximum amount of copies for the respective volume group.

8. TECHNICAL SUPPORT:

Maintenance (e.g. upgrades/new releases) and technical support, including ongoing telephone support, problem determination, and resolution will be provided for all software.

Technical support will be provided Monday - Friday, 8-5 central time, excluding state holidays.

Electronic support will be provided 24 hours per day, 7 days per week. Electronic support includes the ability to report problems to the vendor on-line, the ability to browse a database containing problems and technical questions, and the ability to order fixes electronically.

On-site software support will be provided.

9. SUPPLIES:

All supplies provided shall produce acceptable quality copies within the recommended machine setting of the copier-based multifunctional equipment manufacturer.

Supplies may be a brand other than the equipment; however the contractor will be responsible for the performance and compatibility of those supplies.

The contractor will monitor usage so as to anticipate the need for supplies and deliver supplies without requiring the state agency to notify the contractor that supplies are needed.

10. INVOICES:

Payment for all equipment, supplies, and/or services required herein shall be made in arrears only.

The statewide financial management system has been designed to capture certain receipt and payment information. Therefore, each invoice submitted shall reference the purchase order number and shall be itemized in accordance with items listed on the purchase order.

All invoices shall bear the official contract number assigned by the Division of Purchasing and Materials Management, and reference the model number, serial number, copy usage, unit and extended price, and agency name and location.

The contractor will provide one master statewide account number with unique agency- or University of Missouri System- specific identifiers.

All invoices for equipment, supplies, and/or services purchased by the State of Missouri will be subject to late payment charges as provided in Section 34.055 RSMo.

There shall be no more than one billing per calendar month and bills for more or less than thirty days shall have the monthly copy allowance prorated. Invoices shall only charge for any given calendar day one time. Contractors may use longer billing cycles, such as 60 or 90 days, but the monthly copy allowance and actual usage shall be prorated accordingly.

The contractor may invoice for the maximum amount of copies for the respective volume range if a state agency fails to follow the method as instructed. However, excess charges shall be credited when meter readings are received.

11. INFORMATION TO INCLUDE ON PURCHASE ORDER:

The following information needs to be included on purchase orders submitted for maintenance so IKON Office Solutions can bill and collect meter readings correctly.

State of MO Contract number

Copier make

Copier model

IKON Equipment ID Number or the Manufacturer Ser No

Time Period the PO covers (July 1, 2007 thru June 30, 2008....as an example)

Monthly payment and monthly copy allowance

Bill to Address

Ship to address.....Copier address location, i.e., Dept and/or Div, Street Address, Room No., City, State, Zip

Key Operator name for meter readings

Key Operator fax number

Key Operator phone number

CONTRACT C207030002 - NATIONAL TOSHIBA AUTHORIZED SERVICE PROVIDER FOR STATE OF MISSOURI

Name	Address	City	ST	Zip	Phone	Fax
COAST TO COAST EQUIP & SUPPLY	10964 LIN-VALLE	SAINT LOUIS	MO	63123	314-8920250	314-8920825
Authorized Counties: Franklin, Jefferson, Saint Louis, St. Charles, Saint Louis (Ind City)						
COPY PRODUCTS INC	1530 MAIN STREET	JOPLIN	MO	64804	417-6249946	417-6249968
COPY PRODUCTS INC	2103 WEST VISTA STREET	SPRINGFIELD	MO	65807	417-8895665	417-8897712
Authorized Counties: Barry, Barton, Bates, Cedar, Christian, Dade, Dallas, Douglas, Greene, Hickory, Howell, Jasper, Laclede, Lawrence, McDonald, Newton, Oregon, Ozark, Polk, Shannon, St. Clair, Stone, Taney, Texas, Vernon, Webster, Wright						
DANKA OFFICE IMAGING	1850 CRAIGSHIRE ROAD	SAINT LOUIS	MO	63146	314-8242300	314-8728266
Authorized Counties: Andrew, Atchison, Audrain, Bates, Bollinger, Boone, Buchanan, Butler, Caldwell, Callaway, Cape Girardeau, Carroll, Carter, Cass, Clark, Clay, Clinton, Crawford, Daviess, Dekalb, Dent, Dunklin, Franklin, Gasconade, Gentry, Grundy, Harrison, Henry, Holt, Howell, Iron, Jackson, Jefferson, Knox, LaFayette, Lincoln, Livingston, Madison, Maries, Marion, Mercer, Mississippi, Montgomery, New Madrid, Nodaway, Oregon, Osage, Pemiscot, Phelps, Pike, Platte, Ralls, Ray, Reynolds, Ripley, Saint Louis (Ind City), Scotland, Scott, Shannon, Shelby, St. Charles, St. Clair, St. Francois, St. Louis, St. Genevieve, Texas, Warren, Washington, Worth						
DA-COM CORPORATION	5317 KNIGHTS OF COLUMBUS DR.	SAINT LOUIS	MO	63119	314-4422800	314-4422878
Authorized Counties: Boone, Callaway, Crawford, Dent, Franklin, Gasconade, Iron, Jefferson, Lincoln, Madison, Montgomery, Pike, Saint Louis (Ind City), St. Charles, St. Francois, St. Louis, St. Genevieve, Warren, Washington						
DA-COM CORPORATION LLC	1406 RANGELINE STREET	COLUMBIA	MO	65202	573-4492663	573-4494462
Authorized Counties: Audrain, Boone, Callaway, Chariton, Cole, cooper, Howard, Macon, Maries, Miller, Moniteau, Monroe, Osage, Pettis, Phelps, Pulaski, Randolph, Saline						
DOCUMENT & NETWORK TECH INC	2275 CASSENS COURT SUITE 112	FENTON	MO	63026	314-7736000	314-7716344
Authorized Counties: Franklin, Jefferson, Saint Louis (Ind City), St. Charles, St. Louis						
OSAGE OFFICE PRODUCTS	1046 OSAGE BEACH RD/LK-RD54-24	OSAGE BEACH	MO	65065	573-3481440	573-3481538
Authorized Counties: Benton, Camden, Crawford, Dent, LaCledde, Maries, Miller, Morgan, Phelps, Pulaski						
PRO-TECH COMPANY INC	2411 EAST ILLINOIS	KIRKSVILLE	MO	63501	660-6653171	660-6653521
Authorized Counties: Adair, Chariton, Clark, Grundy, Knox, Lewis, Linn, Macon, Marion, Mercer, Monroe, Putnam, Ralls, Randolph, Schuyler, Scotland, Shelby, Sullivan						
QUALITY COPIERS INC	7 WEST ST JOSEPH STREET	PERRYVILLE	MO	63775	573-5478907	573-5473895
Authorized Counties: Bollinger, Butler, Cape Girardeau, Carter, Dunklin, Iron, Jefferson, Madison, Mississippi, New Madrid, Pemiscot, Perry, Reynolds, Ripley, Scott, St. Francois, St. Genevieve, Stoddard, Washington, Wayne						
TOSHIBA BUSINESS SOLUTIONS MO - KS	5515 INDEPENDENCE AVENUE	KANSAS CITY	MO	64123	-	816-8420660
Authorized Counties: Andrew, Atchison, Bates, Buchanan, Caldwell, Carroll, Cass, Clay, Clinton, Daviess, Dekalb, Gentry, Harrison, Henry, Holt, Jackson, Johnson, Lafayette, Nodaway, Platte, Ray, Worth						
WARRENSBURG BUSINESS MACHINES	315 NORTH HOLDEN STREET	WARRENSBURG	MO	64093	660-7476173	660-7472200
Authorized Counties: Bates, Benton, Cass, Henry, Johnson, LaFayette, Pettis, Saline, St. Clair						

16. CONTRACT AWARDS FOR FAIR MARKET VALUE LEASE PAYMENTS AND MAINTENANCE FOR OUTRIGHT PURCHASED AND LEASED EQUIPMENT:

Awards have been made for each of the following categories:

<u>BAND:</u>	<u>SPEED</u>	<u>BRAND/MODEL</u>	<u>CONTRACT NUMBER</u>
1	18	Xerox WC4118x	C207030003
2	20	Toshiba e-STUDIO205L Toshiba e-STUDIO203L – maintenance and lease payments only	C207030002
3	30	Ricoh MP3350 Canon iR3030 – maintenance and lease payments only	C207030001
4	45	Ricoh MP5000 Canon iR3045 – maintenance and lease payments only	C207030001
5	50	Kyocera TASKalfa 520i, CS 520i Kyocera KM/CS-5050 – maintenance and lease payments only	C207030004
6	60	Toshiba e-STUDIO655 Toshiba e-STUDIO603 – maintenance and lease payments only	C207030002

MAINTENANCE PRICING FOR PURCHASED MACHINES

Category	Sub-categories	Bands					
		Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
General	Monthly Copies	2,500	7,500	15,000	25,000	35,000	50,000
	Make	Xerox	Toshiba	Ricoh	Ricoh	Kyocera	Toshiba
	Model #	WC4118x	e-STUDIO205L	MP3350	MP5000	TASKalfa 520i, CS 520i	e-STUDIO655
	Rated Copies per Minute	18	20	33	50	50	60
CPC Maintenance (No Minimum) ¹	Maintenance (CPC) - \$/copy	\$0.00470	\$0.00850	\$0.00500	\$0.00500	\$0.00630	\$0.00450
Maintenance (Multiple Copy Allowance Levels) ¹	Minimum Allowance Low (copies/month)	1,000	5,000	10,000	20,000	25,000	40,000
	Minimum Allowance Middle (copies/month)	2,500	7,500	15,000	30,000	35,000	50,000
	Minimum Allowance High (copies/month)	5,000	10,000	20,000	40,000	45,000	60,000
	Minimum Allowance Low CPC -\$/copy including overages	\$0.00470	\$0.00663	\$0.00500	\$0.00500	\$0.00470	\$0.00422
	Minimum Allowance Middle CPC -\$/copy including overages	\$0.00470	\$0.00612	\$0.00500	\$0.00500	\$0.00430	\$0.00415
	Minimum Allowance High CPC -\$/copy including overages	\$0.00470	\$0.00459	\$0.00500	\$0.00500	\$0.00400	\$0.00346

Note: 1 - Includes all supplies, except paper and staples

LEASE EQUIPMENT PRICING- BASE MONTHLY PAYMENT

Categories	Sub-categories	Bands					
		Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
	Monthly Copies	2,500	8,000	15,000	25,000	35,000	50,000
	Make	Xerox	Toshiba	Ricoh	Ricoh	Kyocera	Toshiba
	Model #	WC4118x	e-STUDIO205L	MP3350	MP5000	TASKalfa 520i, CS 520i	e-STUDIO655
	Rated Copies per Minute	18	20	33	50	50	60
Machine Cost	36 Month Term - monthly fair market value lease price	\$42.00	\$68.80	\$63.92	\$93.04	\$144.54	\$194.20
Input	Automatic Document Feeder	Included	\$11.05	N/A	N/A	N/A	Included
	Large Capacity Tray	N/A	\$13.05	\$27.40	\$25.84	Included	\$26.43
	Bypass Tray	Included	Included	Included	Included	Included	Included
	Duplexing Document Feeder	N/A	\$11.05	\$11.91	Included	\$27.05	Included
Finishing	Output Tray	Included	Included	Included	Included	Included	Included
	Finisher with stapling capabilities	N/A	\$17.12	\$14.09	\$13.29	\$26.37	\$33.00
	3 Hole Punch	N/A	\$8.06 (requires Saddle Stitch Finisher)	\$11.27	\$10.63	\$12.69	\$8.81
Network Printing	Printer Board	Included	Included	\$13.95	\$13.15	Included	Included
Fax	Fax Board	Included	\$18.52	\$16.77	\$15.82	\$22.07	\$23.63
Scanning	Scanner	Included	Included	Included	Included	Included	Included
	Scanning Software	Included	Included	Included	Included	Included	Included
	Scan to Email functionality	N/A	Included in scanner cost	\$11.33	\$10.69	Included	Included in scanner cost
Software Integration	LDAP 3.0 Integration	N/A	Included	Standard Ability	Standard Ability	Included	Included

	SMTP/Mail Integration	N/A	Included	Standard Ability	Standard Ability	Included	Included
	Groupware interfacability	N/A	N/A	Standard Ability	Standard Ability	Included	N/A
Additional Software	Enterprise Print/Image Management Software	CentreWare Web, No charge	Print Audit 5-49 Users: \$3.14	Included	Included	No Charge: KM/NET Admin	Print Audit 5-49 Users: \$3.14
	Device Usage Accounting Software	N/A	Copy Tracker: \$36.33	Included	Included	No Charge: KM/NET Admin	Copy Tracker: \$36.33
RAM	Ram Upgrade	N/A	N/A	\$3.91	\$3.69		N/A

Additional Options

Cabinet/Stand	\$6.74		\$4.18	\$3.95		N/A
2nd paper tray	\$8.47					N/A
PostScript Kit	\$6.74					N/A
Foreign Interface Kit - enable 3rd party solutions hardware	\$5.93					N/A
Saddle -Stitch Finisher	\$11.83	\$45.77				\$68.30
Saddle -Stitch Finisher/Booklet Finisher			\$59.19	\$59.19		
Job Separator	N/A	\$4.98			\$3.85	N/A
Offset Catch Tray	N/A	\$5.57				N/A
Paper Feed Pedestal (1 x 550 Sheets)	N/A	\$10.80				N/A
Cassette for PFP (1 x 550 Sheets)	N/A	\$6.51				N/A
Scrambler Board	N/A	\$12.30				\$12.30
Data Overwrite Enabler	N/A	\$6.88				\$6.88
Wireless LAN Adapter	N/A	\$7.07				\$7.07
2nd Line Fax	N/A	\$12.05				N/A
3000 sheet Finisher (requires AK-700, with optional Punch Unit)					\$47.26	
Internal Finisher					\$20.86	
Dual 500 Sheet Drawer					\$22.11	
Booklet Folder (for DF-710)					\$26.73	
RD-232C Interface					\$0.52	
HDD Erase Kit for Copy/Print					\$11.41	

PDF Upgrade					\$10.04	
Mail Box for DF-710					\$17.29	
Fax Data Back-up Kit					\$3.94	
DF-710/730 Attachment Kit					\$1.02	
Platen Cover					\$2.36	
Stand (Falcon 3)					\$4.43	
184pin DDR SDRAM DIMM (256MB)					\$1.57	
184pin DDR SDRAM DIMM (512MB)					\$2.85	
15 Amp surge Protector Item #82143015					\$3.61	
Cassette Feeding Unit			\$17.69	\$16.69		
Finisher AE1 w/Buffer Pass E2			\$45.09	\$42.53		
SR3030 Finisher			\$3.76	\$3.54		
PS Printer Kit			\$7.12	\$6.71		
Puncher Unit for AE1 and Saddle Finisher			\$12.68	\$11.96		
Platen Cover Type H			\$1.88	\$1.77		
Inner 2 Way Tray D1			\$1.57	\$1.48		
FL Cassette X1 (replacement for Drawer 1)			\$2.04	\$1.92		
FL Cassette Y1 (replacement for Drawer 2, 3, and 4)			\$2.04	\$1.92		
Document Tray			\$1.00	\$0.95		
Card Reader C1			\$5.82	\$5.49		
Card Reader Kit B1			\$0.75	\$0.71		
Basic Card Set			\$3.26	\$3.07		
Copy Card Set (1-30)			\$2.91	\$2.75		
Copy Card Set (31-100)			\$6.51	\$6.14		
Copy Card Set (101-200)			\$8.71	\$8.21		
Braille Label Kit			\$0.63	\$0.59		
ADF Access Handle			\$2.82	\$2.66		
Super G3 Multi line Fax Board			\$18.32	\$17.28		
File Format Converter			\$12.68	\$11.96		
Data Overwrite Security Unit			\$5.64	\$5.32		
Copy Data Security Kit			\$6.26	\$5.91		
Remote Operator's Software Kit			\$4.70	\$4.43		
Voice Operation Kit			\$25.37	\$23.93		

eCopy ShareScan OP v4.0 for Canon MEAP-enabled imageRUNNER single device with 10 licenses of eCopy Desktop, 1 SharePoint Connector - 1 Year Maintenance & Support			\$81.38	\$81.38		
Install Fee of eCopy ShareScan OP v4.0 for Canon MEAP-enabled imageRunner			\$292.50	\$292.50		
Annual Maintenance if desired after first year of eCopy ShareScan OP v4.0 for Canon MEAP-enabled imageRunner			\$449.00	\$449.00		
eCopy ShareScan OP v4.0 for Canon imageRUNNER devices (XP) with 10 licenses of eCopy Desktop, 1 SharePoint Connector - 1 Year Maintenance & Support - includes a ScanStation PC, with touch screen display, Windows operating system, ShareScan OP v3.1.10 , user version of eCopy Desktop and Canon Network Twain (ScanGear) Scanning Interface software).			\$115.87	\$115.87		
Install Fee of eCopy ShareScan OP v4.0 for Canon imageRunner			\$292.50	\$292.50		
Annual Maintenance if desired after first year of eCopy ShareScan OP v4.0 for Canon imageRunner			\$449.00	\$449.00		
eCopy Desktop 5 user Pack - 1 Year Maintenance & Support			\$810.00	\$810.00		
Annual Maintenance if desired after first year for eCopy Desktop 5 user Pack			\$119.00	\$119.00		

Installation		Included	Included	Included	Included	Included	Included
Optional Professional Service	Network/Scan Installation Assistance	\$432 - one time charge no included lease cost	N/A				N/A

LEASED COPIER MAINTENANCE PRICING

Category	Sub-categories	Bands					
		Band 1	Band 2	Band 3	Band 4	Band 5	Band 6
General	Monthly Copies	2,500	7,500	15,000	25,000	35,000	50,000
	Make	Xerox	Toshiba	Ricoh	Ricoh	Kyocera	Toshiba
	Model #	WC4118x	e-STUDIO205L	MP3350	MP5000	TASKalfa 520i, CS 520i	e-STUDIO655
	Rated Copies per Minute	18	20	33	50	50	60
CPC Maintenance (No Minimum)¹	Maintenance (CPC) - \$/copy	\$0.00470	\$0.00850	\$0.00500	\$0.00500	\$0.00570	\$0.00450
Maintenance (Multiple Copy Allowance Levels)¹	Minimum Allowance Low (copies/month)	1,000	5,000	10,000	20,000	25,000	40,000
	Minimum Allowance Middle (copies/month)	2,500	7,500	15,000	30,000	35,000	50,000
	Minimum Allowance High (copies/month)	5,000	10,000	20,000	40,000	45,000	60,000
	Minimum Allowance Low CPC -\$/copy including overages	\$0.00470	\$0.00663	\$0.00500	\$0.00500	\$0.00430	\$0.00422
	Minimum Allowance Middle CPC -\$/copy including overages	\$0.00470	\$0.00612	\$0.00500	\$0.00500	\$0.00390	\$0.00415
	Minimum Allowance High CPC -\$/copy including overages	\$0.00470	\$0.00459	\$0.00500	\$0.00500	\$0.00360	\$0.00346

Notes:

1 - Includes all supplies, except paper and staples